## ANNUAL REPORT

OF

BITTERROOT WATER COMPANY

NAME

PO BOX 2306
HAYDEN LAKE, ID 83835
ADDRESS

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ITILITIES COMMISSION

TO THE

**IDAHO PUBLIC** 

**UTILITIES COMMISSION** 

FOR THE

YEAR ENDED 2015

# ANNUAL REPORT FOR WATER UTILITIES TO THE IDAHO PUBLIC UTILITIES COMMISSION FOR THE YEAR ENDING 2015

#### **COMPANY INFORMATION**

1 Give full name of utility	Bitterroot Water Company	
2 Date of Organization	6/16/1995	
3 Organized under the laws of the state of	Idaho	
4 Address of Principal Office (number & stre	et) 24461 Old Highway 95 N, Athol, ID 8380	1 (Not mailing address)
5 P.O. Box (if applicable)	PO Box 2306	
6 City	Hayden Lake	
7 State	Idaho	
8 Zip Code	83835	
9 Organization (proprietor, partnership, corp	.) Corporation	
10 Towns, Counties served	Kootenai County	
11 Are there any affiliated companies?	No	
a a section of the se	ses & descriptions. Explain any services	
provided to the utility.		
12 Contact Information	Name	Phone No.
President (Owner)	Ken Rickel	208-683-8105
Vice President	Ken Rickel	208-683-8105
Secretary	Cathy Rickel	208-683-8105
General Manager	Ken Rickel	208-683-8105
Complaints or Billing	Cathy Rickel	208-683-8105
Engineering	Inland Northwest Consultants	208-773-8370
Emergency Service	Ken Rickel	208-683-8105
Accounting	Susan Jacobson	303-941-4005
13 Were any water systems acquired during t	he year or any additions/deletions made	
to the service area during the year?		lo
If yes, attach a list with names, address provided to the utility.	ses & descriptions. Explain any services	
14 Where are the Company's books and reco	rds kept?	
Street Address	24461 Old Highway 95 N	
City	Athol	
State	Idaho	
Zip	83801	
*		

15	Is the sy	ystem operated or maintained under a			
		service contract?		No	
16	If yes:	With whom is the contract?	,		
		When does the contract expire?			
		What services and rates are included?			
17	Is water	purchased for resale through the system	m?	Yes	
18	If yes:	Name of Organization	Rickel Water Co	mpany	
		Name of owner or operator	Ken Rickel		
		Mailing Address	PO Box 1261		
		City	Hayden Lake		
		State	Idaho	20	
		Zip	83835		
				Gallons/CCF	\$Amount
		Water Purchased	,	5,867,300	\$ 1,760.19
19	Has any	system(s) been disapproved by the			
		Idaho Department of Environmental Qu	iality?	No	
	If yes, a	attach full explanation			
20	Has the	Idaho Department of Environmental Qu	ality		
		recommended any improvements?		No	
	If yes, a	attach full explanation			
21	Number	of Complaints received during year con	cerning:		
		Quality of Service		0	
		High Bills	,	0	
		Disconnection	,	0	
22	Number	of Customers involuntarily disconnected	d	0	
23	Date cu	stomers last received a copy of the Sun	nmary		
		of Rules required by IDAPA 31.21.01.7	01?	July-2015	(All new customers receive
	Attach	a copy of the Summary			a copy in their packet)
24	Did sign	nificant additions or retirements from the			
		Plant Accounts occur during the year?	,	No	
	If yes, a	attach full explanation			

and an updated system map

		REVENUE & EXPE	NSE DETAIL	_	-	
		For the Year Ended 201	5		_	
	ACCT :				-	
1	460	400 REVENUES Unmetered Water Revenue				
1	461.1	Metered Sales - Residential	\$	49,422	-	
2	461.2	Metered Sales - Residential  Metered Sales - Commercial, Industrial	\$	49,422	-	
4	462	Fire Protection Revenue		453	-	
5	464	Other Water Sales Revenue	\$	25	-	
6	465	Irrigation Sales Revenue	Ψ	2.5	-	
7	466	Sales for Resale	-		-	
8	400	Total Revenue (Add Lines 1 - 7)	-		- \$ 49,940	
0	400	(also enter result on Page 4, line 1)			<del>\$ 49,340</del>	
9	* DEQ	Fees Billed separately to customers			Booked to Acct #	
10		kup or Connection Fees Collected			Booked to Acct #	460
11	***Com	imission Approved Surcharges Collected			Booked to Acct #	460
		-	-			
		401 OPERATING EXPENSES				
12	601.1-6	6 Labor - Operation & Maintenance	\$	35,381	_	
13	601.7	Labor - Customer Accounts	\$	1,872	_	
14	601.8	Labor - Administrative & General	\$	10,848	_	
15	603	Salaries, Officers & Directors			_	
16	604	Employee Pensions & Benefits	*****		-	
17	610	Purchased Water	\$	1,760	_	
18	615-16	Purchased Power & Fuel for Power	\$	17,599	_	
19	618	Chemicals	\$	(766)		
20	620.1-6	Materials & Supplies - Operation & Maint.	\$	2,178	_	
21	620.7-8	3 Materials & Supplies - Administrative & General	\$	1,066	_	
22	631-34	Contract Services - Professional	\$	2,450	_	
23	635	Contract Services - Water Testing	\$	200	_	
24	636	Contract Services - Other	\$	-	-	
25	641-42	Rentals - Property & Equipment			-	
26	650	Transportation Expense	\$	480	_	
27	656-59	Insurance	\$	2,521	-	
28	660	Advertising	**************************************		_	
29	666	Rate Case Expense (Amortization)	- transmitted and		_	
30	667	Regulatory Comm. Exp. (Other except taxes)	Name and the state of the state		_	
31	670	Bad Debt Expense			_	
32	675	Miscellaneous	\$	2,172	_	
33	Total C	Operating Expenses (Add lines 12 - 32, also ente	r on Pg 4, lin	e 2)	\$ 77,761	

#### **INCOME STATEMENT**

	ACCT#	For Year Ended 2015 DESCRIPTION					
1	7001 1	Revenue (From Page 3, line 8)		- \$	49,940		
2			\$ 77,761		40,040		
3	403		\$ 3,356				
4	406	Amortization, Utility Plant Aquisition Adj.	, ,,,,,	_			
5	407	Amortization Exp Other					
6	408.10	_	\$ 110	<u> </u>			
7	408.11	_	\$ 323				
8	408.12		\$ 675				
9A	408.13		\$ 735	 ;			
9B		_		-			
9C			· · · · · · · · · · · · · · · · · · ·				
9D							
10	409.10	Federal Income Taxes					
11	409.11	State Income Taxes	\$ 162	!			
12	410.10	Provision for Deferred Income Tax - Federal					
13	410.11	Provision for Deferred Income Tax - State					
14	411	Provision for Deferred Utility Income Tax Credits					
15	412	Investment Tax Credits - Utility					
16		Total Expenses from operations before interest (add lines	2-15)	\$	83,121		
17	413	Income From Utility Plant Leased to Others					
18	414	Gains (Losses) From Disposition of Utility Plant					
19		Net Operating Income (Add lines 1, 17 &18 less line 16)				\$	(33,181)
20	415	Revenues, Merchandizing Jobbing and Contract Work					
21	416	Expenses, Merchandizing, Jobbing & Contracts					
22	419	Interest & Dividend Income		\$	-		
23	420	Allowance for Funds used During Construction					
24	421	Miscellaneous Non-Utility Income		( Marie 1997 )			
25	426	Miscellaneous Non-Utility Expense		\$	8		
26	408.20	Other Taxes, Non-Utility Operations					
27	409-20	Income Taxes, Non-Utility Operations					
28		Net Non-Utility Income (Add lines 20,22,23 & 24 less lines	21,25,26, & 27	7)		\$	(8)
29		Gross Income (add lines 19 & 28)				\$	(33,189)
30	427.3	Interest Exp. on Long-Term Debt				*****	
31	427.5	Other Interest Charges					
32		NET INCOME (Line 29 less lines 30 & 31) (Also Enter on	Pg 9, Line 2)			\$	(33,189)

#### **ACCOUNT 101 PLANT IN SERVICE DETAIL**

For Year Ended 2015

	SUB ACCT#	# DESCRIPTION	В	Balance Seginning of Year	Added During Year	Du	noved Iring ear	E	alance End of Year
1	301	Organization						\$	-
2	302	Franchises and Consents						\$	-
3	303	Land & Land Rights						\$	-
4	304	Structures and Improvements	\$	7,400	\$ 1,013			\$	8,413
5	305	Collecting & Impounding Reservoirs						\$	-
6	306	Lake, River & Other Intakes						\$	-
7	307	Wells						\$	-
8	308	Infiltration Galleries & Tunnels						\$	-
9	309	Supply Mains						\$	-
10	310	Power Generation Equipment	\$	21,384				\$	21,384
11	311	Power Pumping Equipment	\$	4,634	\$ 16,679			\$	21,313
12	320	Purification Systems	\$	-				\$	-
13	330	Distribution Reservoirs & Standpipes	\$	-				\$	-
14	331	Trans. & Distrib. Mains & Accessories	\$	-				\$	-
15	333	Services	\$	-				\$	-
16	334	Meters and Meter Installations	\$	116				\$	116
17	335	Hydrants	\$	-				\$	
18	336	Backflow Prevention Devices	\$	-				\$	-
19	339	Other Plant & Misc. Equipment	\$	-				\$	-
20	340	Office Furniture and Equipment	\$	715				\$	715
21	341	Transportation Equipment						\$	-
22	342	Stores Equipment						\$	-
23	343	Tools, Shop and Garage Equipment						\$	-
24	344	Laboratory Equipment						\$	-
25	345	Power Operated Equipment						\$	
26	346	Communications Equipment						\$	-
27	347	Miscellaneous Equipment						\$	-
28	348	Other Tangible Property						\$	
29		TOTAL PLANT IN SERVICE	\$	34,248	\$ 17,692	\$	-	\$ 7 Line	51,941

(Add lines 1 - 28) Enter beginning & end of year totals on Pg 7, Line 1

	REVENUE & EXPENSE DETAIL							
	Description	Acct. No.	Amount					
	REVENUE							
1	Total Operating Revenue	400	\$	49,940				
2	DEQ Fees Billed Separately to Customers							
3	Hookup or Connection Fees Collected							
4	Commission Approved Surcharges Collected							
	OPERATING EXPENSES							
5	Labor - Operation & Maintenance		601.1-6	\$	35,381			
6	Labor - Customer Accounts		601.7	\$	1,872			
7	Labor - Administrative & General		601.8	\$	10,848			
8	Salaries, Officers & Directors		603					
9	Employee Pensions & Benefits		604		14 Control of the Con			
10	Purchased Water		610	\$	1,760			
11	Purchased Power & Fuel for Power		615-16	\$	17,599			
12	Chemicals (Includes Chemical Container Deposits)		618	\$	(766)			
13	Materials & Supplies - Operation & Maint. (Includes Post	620.1-6	\$	2,178				
14	Materials & Supplies - A&G, Customer Care (Includes Po		620.7-8	\$	1,066			
15	Contract Services - Professional (Accounting, Legal & M		631-34	\$	2,450			
16	Contract Services - Water Testing		635	\$	200			
17	Contract Services - Other		636	\$	-			
18	Rentals - Property & Equipment		641-42	<u> </u>				
19	Transportation Expense		650	\$	480			
20	Insurance	***************************************	656-59	\$	2,521			
21	Advertising		660	1	2,021			
22	Rate Case Expense		666					
	Regulatory Commission Expense		667					
	Bad Debt Expense		670					
	Miscellaneous		675	\$	2,172			
26			401	\$	77,761			
		(ES OR FEE			,			
	O 1112K 170							
	List of Taxes or Fees	Current Year		Amount of Increase or Decrease from Preceding Year				
27	Real or Personal Property Tax	323	(1)					
28	Idaho State Income Tax 162		(169)					
29	Payroll Tax	675		(746)				
	State Corporation License Fees	0		0				
31	Idaho Public Utilities Fees	110		3				
32	Other Fees	735	0					

Revised: 12/01/06

	REVENUE & EXPENSE DETAIL (CONTINUED)							
	Acct. #	Description		Amount				
1	403	Depreciation Expense	\$	3,356				
2	406	Amortization, Utility Plant Aquisition Adj.						
3	407	Amortization Expenses - Other Utility Plant						
4	408.10	Regulatory Fees (PUC)	\$	110				
5	408.11	Property Taxes	\$	323				
6	408.12	Payroll Taxes	\$	675				
7	408.13	Other Taxes: DEQ Fees	\$	735				
8		Taxes Paid on CIAC						
9	409.10	Federal Income Taxes						
10	409.11	State Income Taxes	\$	162				
11	410.10	Provision for Deferred Income Tax - Federal						
12	410.11	Provision for Deferred Income Tax - State						
13	411	Provision for Deferred Utility Income Tax Credits						
14	412	Investment Tax Credits - Utility						
15		Total Expenses from operations before interest						
16		(add line 26 from page 6 and lines 1 thru 16)	\$	83,121				
17	413	Income From Utility Plant Leased to Others	ļ					
18	414	Gains (Losses) From Disposition of Utility Plant						
19		Net Operating Income (Add line 1 from page 6 and lines 17 &18 less line 16)	\$	(33,181)				
20	415	Revenues, Merchandizing Jobbing and Contract Work						
21	416	Expenses, Merchandizing, Jobbing & Contracts						
22	419	Interest & Dividend Income						
23	420	Allowance for Funds used During Construction						
24	421	Miscellaneous Non-Utility Income						
25	426	Miscellaneous Non-Utility Expense	\$	8				
26	408.20	Other Taxes, Non-Utility Operations						
27	409-20	Income Taxes, Non-Utility Operations						
28	427.3	Interest Exp. on Long-Term Debt						
29	427.5	Other Interest Charges						

Revised: 12/01/06

Name: Bitterroot Water Company

#### **BALANCE SHEET**

For Year Ended 2015

		LIABILITIES & CAPITAL		Balance	Balance	Ir	ncrease
	ACCT #	DESCRIPTION	1	Beginning of Year	End of Year	(D	or ecrease)
1	201-3	Common Stock				\$	-
2	204-6	Preferred Stock				\$	-
3	207-13	Miscellaneous Capital Accounts				\$	-
4	214	Appropriated Retained Earnings	\$	(79,723)	\$ (112,912)	\$	(33,190)
5	215	Unappropriated Retained Earnings	\$	1,800	\$ 1,800	\$	(0)
6	216	Reacquired Capital Stock				\$	-
7	218	Proprietary Capital				\$	-
8		Total Equity Capital (Add Lines 1-5+7 less line 6)	\$	(77,922)	\$ (111,112)	\$	(33,190)
9	221-2	Bonds				\$	-
10	223	Advances from Associated Companies				\$	-
11	224	Other Long - Term Debt				\$	-
12	231	Accounts Payable	\$	2,660	\$ 16,117	\$	13,457
13	232	Notes Payable	\$	-	\$ -	\$	-
14	233	Accounts Payable - Associated Companies				\$	
15	235	Customer Deposits (Refundable)				\$	-
16	236.11	Accrued Other Taxes Payable	\$	-	\$ -	\$	
17	236.12	Accrued Income Taxes Payable				\$	-
18	236.2	Accrued Taxes - Non-Utility				\$	-
19	237-40	Accrued Debt, Interest & Dividends Payable				\$	-
20	241	Misc. Current & Accrued Liabilities	\$	63,693	\$ 103,580	\$	39,887
21	251	Unamortized Debt Premium				\$	-
22	252	Advances for Construction				\$	-
23	253	Other Deferred Liabilities				\$	-
24	255.1	Accumulated Investment Tax Credits - Utility				\$	-
25	255.2	Accum. Investment Tax Credits - Non-Utility				\$	-
26	261-5	Operating Reserves	\$	28,913	\$ 25,089	\$	(3,824)
27	271	Contributions in Aid of Construction	\$	-	\$ -	\$	-
28	272	Accum. Amort. of Contrib. in Aid of Const. **				\$	-
29	281-3	Accumulated Deferred Income Taxes				\$	-
30		Total Liabilities (Add lines 9 - 29	\$	95,266	\$ 144,785	\$	49,519
31	TOTAL	LIAB & CAPITAL ( Add lines 8 & 30)	\$	17,344	\$ 33,673	\$	16,329

<sup>\*\*</sup> Only if Commission Approved

	Name: Bitterroot Water Company				
	STATEMEN'	T OF RETAINED	EARNINGS		
	For Year Ended			-	
1	Retained Earnings Balance @ Beginning of Yea	ar		\$ (79,723)	
2	Amount Added from Current Year Income (From	m Pg 4, Line 32)		\$ (33,189)	
3	Other Credits to Account			\$ -	
4	Dividends Paid or Appropriated			\$ -	
5	Other Distributions of Retained Earnings			\$ -	
6	Retained Earnings Balance @ End of \	Year		\$ (112,912)	•
					•
	CAP	ITAL STOCK DET	AIL		
			No. Shares	No. Shares	Dividends
7	Description (Class, Par Value etc.)	_	Authorized	Outstanding	Paid
	Common, \$1 Par Value	_	50,000	50,000	0
		_			
		_			
		_			
		_			
	DETA	AIL OF LONG-TER	RM DEBT		
_	<b>D</b>	Interest	Year-end	Interest	Interest
8	Description	Rate	Balance I	Paid	Accrued

	Name: Bitterroot Water Company			-	
	SYSTEM	I ENGINEERING	G DATA		
	For Year Ended	2015			
1	Provide an updated system map if significant ch	anges have bee	n made to the syst	em during the yea	ar.
2	Water Supply:	Rated	Type of Treatment: (None, Chlorine	Annual	Water Supply Source
	Pump Designation or location	Capacity (gpm)	Fluoride Filter etc.)	Production (000's Gal.)	(Well, Spring, Surface Wtr)
	Corner of Brunner & Clagstone Road	120	Chlorine	28,766	Well
			-		
					***************************************
3	System Storage:				
		Total Capacity 000's	Usable Capacity 000's	Type of Reservoir (Elevated, Pres-	Construction (Wood, Steel
	Storage Designation or Location	Gal.	Gal.	urized, Boosted)	Concrete)
	Corner of Brunner & Clagstone Road	100	90	Boosted	Concrete

(Duplicate form and attach if necessary. Asterisk facilities added this year.)

Name:	<b>Bitterroot Water Company</b>	

#### SYSTEM ENGINEERING DATA

(continued)

1-		
For Year Ended	2015	

4 Pump information for ALL system pumps, including wells and boosters.

Designation or Location & Type of Pump**	Horse Power	Rated Capacity (gpm)	Discharge Pressure (psi)	Energy Used This Year
1) Well-Submersible	20	120	20	194,447 KW
2) Booster Pump #1	15			
3) Booster Pump #2	30			
4) 6 Pressure Tanks			45	
** Submit numn aumos unless proviously n		labla Astorial: f		hie weer

<sup>\*\*</sup> Submit pump curves unless previously provided or unavailable. Asterisk facilities added this year. Attach additional sheets if inadequate space is available on this page.

5	If Wells are metered:	
	What was the total amount pumped this year?	28,765,554
	What was the total amount pumped during peak month?	4,726,120
	What was the total amount pumped on the peak day?	N/A
6	If customers are metered, what was the total amount sold in peak month?	6,790,300
7	Was your system designed to supply fire flows?	Yes
	If Yes: What is current system rating?	Residential
8	How many times were meters read this year?	6
	During which months?  April, May, June, July,	
	August, September	
9	How many additional customers could be served with no system improvements	
	except a service line and meter?	90
	How many of those potential additions are vacant lots?	90
10	Are backbone plant additions anticipated during the coming year?	NO
	If Yes, attach an explanation of projects and anticipated costs!	
11	In what year do you anticipate that the system capacity (supply, storage or distribution) will have to be expanded?	Unknown

Name:	Bitterroot Water	Company	
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#### SYSTEM ENGINEERING DATA

(continued)

For Year Ended 2015

#### **FEET OF MAINS**

		In Use	Installed	Abandoned	In Use
1	Pipe	Beginning	During	During	End of
	Size	Of Year	Year	Year	Year
	8"	32,000	0	0	32,000
	6"	3,500	0	0	3,500
_					

#### **CUSTOMER STATISTICS**

		Number of Customers Thousands		sands of Gallons	s of Gallons Sold	
		This	Last	This	Last	
		Year	Year	Year	Year	
2	Metered:					
2A	Residential	116	116	32,990	19,443	
2B	Commercial					
2C	Industrial					
3	Flat Rate:					
3A	Residential					
3B	Commercial					
3C	Industrial					
4	Private Fire Protection					
5	Public Fire Protection					
6	Street Sprinkling					
7	Municipal, Other					
8	Other Water Utilities	1	1	1,643	1,830	
	TOTALS (Add lines 2 through 8)	117	117	34,633	21,273	

### **CERTIFICATE**

State of Idaho

WE, the undersigned, Kenneth W. Rickel and Catherine L. Rickel, of the BITTERROOT WATER COMPAN\
utility, on our oath do severally say that the foregoing report has been prepared under our direction,
from the original books, papers and records of said utility; that we have carefully examined same, and
declare the same to be a correct statement of the business and affairs of said utility for the period
covered by the report in respect to each and every matter and thing therin set forth, to the best of our
knowledge, information and belief.

ex 010

(Officer in Charge of Accounts)

(Chief Officer)

Subscribed and Sworn to Before Me

this AH day of

NOTARY PUBLIC

My Commission Expires

AUBLIC OF IDENTIFIED

gdk/excel/jnelson/anulrpts/wtrannualrpt

### BITTERROOT WATER CO., INC.

P.O. Box 2306 Hayden Lake, ID 83835 Ken Rickel, General Manager
Phone: 208-683-8105 or 208-660-2560
FAX: 208-683-4315

#### To Our Customers:

This is a summary of the rules for termination of service for all Bitterroot Water Company customers as determined by the Idaho Public Utilities Commission (IPUC), as of March 1, 1997. These rules cover the rights and responsibilities of the Customer and the Water Utility. An explanation of our rate schedule, other fees and landscaping restrictions has also been included.

If you have any questions concerning this information, please contact:

Bitterroot Water Company OR IPUC
PO Box 2306 PO Box 83720
Hayden Lake, ID 83835 Boise, ID 83720-0074
208-683-8105 or 208-660-2560 208-334-0300
208-683-4315 (fax) 800-432-0369

#### **RULES FOR TERMINATION OF SERVICE**

#### **TERMINATION WITH PRIOR NOTICE**

With proper customer notice Bitterroot Water Company may deny or terminate water service for one of the following reasons:

- 1. Non-payment of a past due bill or payment of a past due bill with an NSF check.
- 2. Failure to honor the terms of a payment arrangement.
- 3. Obtaining service by false identity.
- 4. Refusing to allow access to the water meter or shut off valve.
- 5. Willfully wasting service through improper equipment or otherwise.
- 6. Failure to apply for service.

#### **TERMINATION WITHOUT PRIOR NOTICE**

Bitterroot Water Co. may deny or terminate water service without notice for one of the following reasons:

- 1. A situation exists that is immediately dangerous to life, physical safety or property.
- 2. To prevent a violation of federal, state or local safety or health codes.
- 3. Service is obtained, diverted or used without the authorization of Bitterroot Water Co.
- 4. Bitterroot Water Co. has diligently attempted to notify you of termination and has been unable to contact you.
- 5. If ordered by any court, The IPUC or any other duly authorized public authority.

(continued on next page)

July 2015 Page 1 of 3

#### **Bitterroot Water Company**

#### **Customer Rules**

#### **NOTIFICATION AND BILLING**

- 1. Meters will be read between the end of the month to the fifth of each month (weather providing). Bills will be sent out by the fifth with payment due 20 days from the billing date. The monthly water rate is \$21.00 for the first 15,000 gallons and \$1.73 per 1,000 gallons after the first 15,000 gallons. These rates went into effect February 1, 2006.
- 2. A billing may be considered past due 25 days after the billing date. A written notice of termination must be mailed to the customer at least (7) seven days before the proposed termination date.
- 3. At least (24) twenty-four hours before the service is terminated, a notice will be left at the property advising you of the steps needed to have services restored.
- 4. When the twenty-four hour period has ended, another attempt will be made to contact you in person or by phone before service is terminated.
- 5. No additional notice of termination is required if upon receipt of a termination notice
  - The customer makes a payment arrangement and subsequently fails to keep that arrangement,
  - The customer tenders payment with a dishonored check, either at a Water Company collection visit to terminate service or by mail.

#### **PAYMENT ARRANGEMENTS AND SPECIAL CIRCUMSTANCES**

If you cannot pay your billing in full or you receive a notice of termination, please call our office.

#### Payment arrangements can be made to avoid termination of service

Termination of service will be postponed thirty (30) days from the date of a written certification from a licensed physician or public health official stating the name of the person who is ill and their relationship to the customer. The certification must show the name, title and signature of the person certifying that the termination of service will aggravate or create a medical emergency for a permanent resident of your household.

#### **COMPLAINT PROCEDURES**

If at any time you have a complaint concerning the termination of service, policies and practices or any other matter regarding our service please contact Bitterroot Water Company, in person, or by telephone or in writing. Your complaint will be investigated promptly and thoroughly. You will be notified orally or in writing the results of the investigation and we will make every effort to resolve the complaint.

If you are dissatisfied with the proposed resolution of your complaint, you may ask the IPUC to review the matter. Your request may be done orally or in writing. Your service will not be disconnected while the complaint is being investigated by the Bitterroot Water Company or the IPUC.

(continued on next page)

July 2015 Page 2 of 3

#### **Bitterroot Water Company**

**Customer Rules** 

#### RESTRICTION OF TERMINATION OF SERVICE

Service cannot be disconnected on Friday after 2:00 pm. or on a Saturday, Sunday or any legal holidays recognized by the State of Idaho, or after 2:00 pm. on any day immediately before any legal holiday. Service may only be terminated between the hours of 8:00 am and 4:00 pm. The employee sent to the premises to terminate service will identify him/herself to you and state the purpose of the visit. This person is authorized to accept payment in full.

#### **HOOK-UP**

The Bitterroot Water Company reserves the right to deny hook-ups during the winter months due to adverse weather conditions. New hook-ups will be scheduled as soon as weather conditions permit.

#### **HOOK-UP CHARGES & MONTHLY FEES**

A one-time hook-up charge of \$750.00 will be paid in advance for any new service hook-up. The extra costs of any out of the ordinary circumstances requiring additional equipment or special construction techniques involved in the installation of a new service connection will be agreed to in advance and put into writing by the customer and the company. Only one residence per hook-up is allowed, one stock tank will also be permitted. No irrigation of property will be permitted.

The monthly water rate is \$21.00 for the first 15,000 gallons of usage and \$1.73 per 1,000 gallons after the first 15,000 gallons. These rates went into effect February 1, 2006. Meters will be read between the 1<sup>st</sup> and the 5<sup>th</sup> of the month. Payment is due in full (20) twenty days after the billing date and a bill may be considered delinquent (25) twenty-five days after the billing date. Arrangement can be made to pay in advance monthly, quarterly, semi-annually or annually.

Any customer check returned to Bitterroot Water Company due to insufficient funds will be subject to a \$20.00 NSF fee, which will be added to the customer's account. The customer will be contacted by Bitterroot Water Company staff to make payment arrangements, as the current balance and the NSF fee are due immediately.

#### RECONNECTION FEE

If water service has been terminated, any balance due plus a reconnection fee of (\$25.00) twenty-five dollars must be paid in full before service can be restored.

#### **LANDSCAPING AROUND METERS**

Any landscaping to be placed within 6 feet in all directions of your water meter is required to have prior approval from the General Manager before the landscaping can be completed. Any landscaping completed prior to June 1, 2008, is exempt, with the understanding that if the current landscaping does interfere with future water meter maintenance, it may have to be altered by the property owner to comply with this rule.

NO ONE EXCEPT AN AUTHORIZED AGENT OF THE BITTERROOT WATER COMPANY SHALL TAMPER WITH, INTERFERE WITH, REPAIR, CONNECT TO OR REPLACE ANY OF THE BITTERROOT WATER COMPANY'S PROPERTY, EXCEPT IN THE CASE OF

**EXTREME EMERGENCY** 

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